

# **STANISLAUS COUNTY**

## **COMMUNITY CORRECTIONS PARTNERSHIP**

**Executive Committee Meeting Minutes**  
**Monday, December 4, 2023**  
**Stanislaus County Probation Department**

**Members/Staff Present**

**Mark Ferriera, Chief Probation Officer, Chair, Probation Department**

**Jennifer Jennison, Public Defender**

**Jeff Laugero, District Attorney's Office**

**Tony Vartan, Behavioral Health & Recovery Services**

**Michael Walker, Probation Department**

**Vicki Martin, Probation Department**

**Brooke Freeman, Sheriff's Office**

**1. Call to Order and Introductions**

The meeting was called to order at 10:03 a.m. by Chief Probation Officer Mark Ferriera.

**2. Public Comment**

No one provided public comment.

**3. New Proposal Opening and Closing Dates**

New proposals may be submitted to the Executive CCP from January 1, 2024, through February 14, 2024.

The proposal form may be found on the Probation Department's website under Quick Links. It is entitled Community Corrections Partnership Funding Request. The completed form may be emailed to either Executive Assistant Eva Carrazco or Chief Ferriera.

The Governor is set to release the 2024/2025 state budget around January 10, 2024.

The new proposals will be reviewed at the February 22, 2024, Executive CCP meeting.

**4. Evaluation of the Five-Year Spending Plan**

Vicki Martin, Fiscal Manager, reviewed the five-year spending plan.

The committee ended the year spending about 80% of the budget. About 20% of the budget has been spent in the first quarter of this fiscal year.

The fund balance is currently \$30 million. It is anticipated that about \$11 million will be spent to cover this fiscal year leaving an anticipated balance of \$19 million at the end of the fiscal year.

District Attorney Jeff Laugero asked if the target reserve was a separate set aside reserve and if it was a decision the Board has made to keep the target reserve fund at 20%. He also suggested a contingency line be added to the budget.

Chief Ferriera indicated that the target reserve is not built into any of the other line items or tied to expenditures. Collectively, the CCP Executive Board decided on an acceptable amount of reserves that the CCP should have, which landed on 20% of annual revenue. The target reserve is only a target. Funding is not set aside to meet the target. The target reserve of 20% can be revisited.

Tony Vartan, Behavioral Health & Recovery Services, asked if the CCP is audited by the State or if a report is given to the State regarding the CCP budget. He also stated that he would like to revisit the threshold of the target reserve to use more money for projects.

Chief Ferriera stated that the Executive CCP committee has not been audited by the State nor is it required to report to the State. Chief Ferriera also noted that there is a difficult balance of having money in reserves considering this funding is contingent upon state sales tax revenue. Chief Ferriera further stated that a contingency line can be built into the budget.

Vicki Martin, Fiscal Manager, added that the contingency line item is not considered a reserve. It is considered appropriations in the budget that we could spend. The contingency line would be another line item in the budget and not necessarily a reserve.

Jennifer Jennison, Public Defender's Office, mentioned she would also like to revisit the target reserve of 20%.

**Next Meeting:**

February 22, 2024, @ 10:00 a.m.

Meeting adjourned at 10:45 am